



**Lumen Christi Catholic Schools
Tuition Payment Policy**

School Year Beginning in Sept. 2016 and Ending May 2017

**Lumen
Christi
Catholic
School
Locations:**

**Holy Family
(Poland)
330.757.3713**

**St. Charles
(Boardman)
330.758.6689**

**St. Christine
(Youngstown)
330.792.4544**

**St. Nicholas
(Struthers)
330.755.2128**

**St. Patrick
(Hubbard)
330.534.2509**

**Early
Childhood
Learning
Center Sites:**

**St. Luke
(Boardman)
330.782.4060**

**Holy Family
(Poland)
330.757.3480**

**St. Christine
(Youngstown)
330.792.5322**

**St. Joseph
(Austintown)
330.953.0800**

Tuition rates for ECLC families will be established and communicated during Catholic Schools Week in January for each Lumen Christi Catholic School.

Payment Options:

- **One Annual Payment** due on, or before August 15, 2016 – payable to Lumen Christi Catholic Schools, 5225 South Avenue, Boardman Ohio 44512. Checks from the DOY Credit Union or any other financial institution must be received on, or before August 15, 2016. *(If payment is received at the Lumen Christi office on, or before July 25, 2016, you may deduct a 1% early pay discount.)*
- **Monthly Payments** due by the 15th of each month (Sept. thru May) made to the school, checks payable to Lumen Christi Catholic Schools
- **Monthly Payments** made through SMART Tuition which includes a \$45 annual fee.

Discounts

If 2 children attend ECLC, youngest child receives 25% discount. If a sibling attends a Lumen Christi elementary school, ECLC child receives a 10% discount.

Payment Policies Late Payments and Insufficient Funds:

If payment is not received on or before the agreed upon due date, an additional, non-refundable, fee of \$40 will be applied to the payment due to that payment period.

A \$25 penalty will be charged for ACH or check payment failure due to insufficient funds.

Contract Cancellation

The school enrollment contract may be cancelled due to transfer to another school or student withdrawal. Parent/Guardian will remain responsible for any outstanding tuition payments and/or fees. Upon withdrawal or termination of the student's enrollment, tuition will be prorated to the last school day of the current month.

Once a commitment form is signed and the amount of tuition is determined, Lumen Christi Catholic Schools requires that all families honor their tuition agreements. Lumen Christi Catholic Schools reserves the right to remove a student from the School if tuition payments obligations are not met. For a new school year, a child will not be re-admitted if the family has a balance from the previous year.